

The Town of Fenton Town Board held its regular meeting on Wednesday, January 2, 2019, at 7:00 PM, at the Fenton Town Hall, 44 Park Street, Port Crane, New York.

PRESENT: Town Board Members Gary Holcomb, Supervisor
Michael Husar, Councilman
Thomas Moss, Deputy Supervisor
Richard Pray, Councilman
Town Attorney Albert Millus, Jr.
Town Clerk Melodie Bowersox
Deputy Town Clerk Sheryl Seymour

ABSENT: Highway Superintendent Randy Ritter

OTHERS PRESENT: Administrative Assistant/Bookkeeper Susan Crosier, Building Inspector Matt Banks, Planning Board Member John Eldred, Assistant Town Engineer Rick Armstrong, Water Supervisor/Dog Control Officer Greg Starley, Zoning Board of Appeals (ZBA) Members Tim Brown and Cindy Cook, and approximately 21 Members of the General Public

Tom Cook led in the Pledge of Allegiance.

TOWN BOARD REPLACEMENT

Mr. Holcomb gave a brief overview of David Gunster's background and qualifications then recommended him as the Town Board replacement to fill his empty seat. **Mr. Pray made a motion to appoint David Gunster to the Town Board**, seconded by Mr. Husar. **Motion carried.**

ROLL CALL VOTE:

Councilman Mr. Husar aye
Councilman Mr. Moss aye
Councilman Mr. Pray aye
Supervisor Mr. Holcomb aye

Mr. Gunster was sworn in by Town Justice Ambrose Madden.

ANNUAL ORGANIZATIONAL AGENDA 2019

WHEREAS the Town Board of the Town of Fenton at its regular meeting on January 2, 2019 is meeting for the purpose of organization for the year 2019, and

WHEREAS with due deliberation and consideration, the Town Board wishes to organize for the year 2019 as follows:

MEETING SCHEDULES

The regular meeting of the **Town of Fenton Board** will be held on the first Wednesday of each month beginning at 7:00 P.M. in the Town Hall, 44 Park Street, Port Crane, New York. Work Session Meetings will be held at 6:00 P.M. on the Wednesday before the last Thursday of each month at the Town Hall for the purpose of planning and discussion.

The Town of Fenton **Planning Board** will schedule a monthly meeting to be held on the last Tuesday of each month. This meeting shall be held in the Town Hall and begin at 7:00 P.M. Additional meetings shall be scheduled when appropriate.

The Town of Fenton **Conservation Advisory Committee** shall schedule meetings on the first Tuesday of each month at 6:00 P.M. Additional meetings may be called if necessary.

If, for any reason, a meeting date needs to be changed, the appropriate five day notice will be given.

The Town of Fenton **Zoning Board of Appeals** shall schedule meetings as called by the Chairman in the Town Hall.

The Town of Fenton **Board of Assessment Review** shall schedule an annual review meeting on the fourth Thursday in May.

APPOINTMENTS FOR 2019

The Town Board designates **Albert J. Millus, Jr.** as Town Attorney.

The Town Board designates **Tina Fernandez** as Deputy Town Attorney. Deputy Fernandez shall also serve as legal counsel to the Planning Board and Zoning Board of Appeals.

The Town Board designates **Richard Armstrong** as Assistant Town Engineer.

The Town Board designates **Susan Crosier** as Bookkeeper/Administrative Assistant.

The Town Board designates **Mike Giovinazzo** as Assistant Bookkeeper and Internal Auditor.

The Town Board appoints **Melodie Bowersox** as the Registrar of Vital Statistics and the Registrar may appoint a deputy.

Sheryl Seymour shall serve as the Deputy Town Clerk.

By Town Law, the Town Clerk may appoint up to three deputies with such duties approved by the Town Board. Additional clerks may be appointed by the Town Clerk at a later date.

By Town Law, the Highway Superintendent may appoint a deputy. For the year 2019, **Michael Marris** shall be appointed as Deputy Highway Superintendent.

These appointments for the year shall be adopted by a motion by Mr. Moss, seconded by Mr. Husar with a roll call vote. **Motion carried.**

ROLL CALL VOTE:

Councilman Mr. Gunster aye
Councilman Mr. Husar aye
Councilman Mr. Moss aye
Councilman Mr. Pray aye
Supervisor Mr. Holcomb aye

OFFICER APPOINTMENTS

The Town Board appoints the following officers for a one year term:

ConstableJohn Broughton
Zoning Enforcement OfficerJohn Broughton
Hillcrest Water & Sewer Operator ..Greg Starley
Dog Control OfficerGreg Starley (later put on hold for one month)
HistorianCheryl Mammano
Building InspectorMatthew Banks

The Water & Sewer Operator may appoint an Assistant with approval of the Town Board.
Devon Ritter shall serve as the Assistant Water Operator.

The Building Inspector may appoint a Deputy with approval of the Town Board.

Mr. Pray made a motion to adopt these appointments for the year, seconded by Mr. Moss. Prior to the vote, Mr. Husar stated he felt it was inappropriate for the position of Water and Sewer Operator to be held by the same individual as the position of Dog Control Officer. After a lengthy deliberation and discussion of options, Mr. Husar requested that the appointment of Dog Control Officer be held over until the next regular Town Board Meeting.

Mr. Husar requested that the minutes be amended to include the following verbatim discussion (a motion was made, seconded, and carried at the Town Board Meeting on March 6th, 2019 for the approval of this amendment):

'Husar

When the Dog Control Officer was hired several years ago, Gary and I were on the Personnel Committee. They took some heat...the person they appointed was the Supervisor's Son-in-Law. He did a great job.

Then we needed to hire an Asst. Water Operator that ended up being split with the Highway, so it became a full time position. After talking to a good sized group of people, Gary and I again agreed to take the heat to appoint the Son-in Law of the Supervisor. There were complaints of nepotism, etc. We stuck with it, but at the same time when he was appointed to a full time position there is a statement in the minutes on June 27th 2012 "this person would initially continue his duties as DCO, then gradually wean himself off that position and help find another DCO". That was our agreement in June of 2012. There have been reappointments of that position by that same individual by the Town Supervisor and that wasn't in keeping with our intent or our discussion in June of 2012. I have frequently talked about that and tried to get some action done on that, but with the prior Supervisor being in the position to make those appointments, while I voted against those appointments regarding my concerns of nepotism, that person continued to be appointed. I've talked to Gary a couple of times since he has become Supervisor suggesting that appointment should be changed, especially since now that person is a full time Water Operator, full time, salaried position. On that position we own him 24/7. He is dedicated to that Department 24 hours a day, and I don't know of any organization that would put someone on salary and then pay them another \$10,500 and put them in another position in the organization. To me it just ain't right. Right now it is easy to reappoint this

individual because he does do a good job. It just doesn't seem right. The highest paid person in the Town of Fenton is our Water Operator/Dog Control Officer. He makes more money than the Highway Superintendent who runs for re-election every four years. That doesn't seem right.

I think there are things we can do. Gary said we don't want to leave ourselves without a DCO. What many people don't realize is that our DCO services other towns with our vehicle, our Dog Control equipment. I don't know if we pay the DCO for his time in other towns.

Someone said this is personal. It is not personal. It just does not seem right. He talked about DCO jobs with other towns. Still doing Whitney Point contrary to what the Board said.

Ideas—interim appt. for 3 months; DCO w/part time Building Inspector, or zoning/code officer work.

Pray

Oversees Water and Dog Control Officer—Greg reports to him. From a time point of view and getting the job done point of view there have been zero issues in either department with Greg doing both jobs. Greg is not his Son-in-Law, and he has no relations to Greg whatsoever, but he does a terrific job in both positions. He hates to see them start punishing people who want to work hard and want to work extra hours. That is exactly what they are doing by trying to do this. Greg keeps really good track of his time to make sure he is putting in more than 40 hours into the Water Department. We also have plenty of other positions in this town where people have double duties. This is not the only one, so we are singling out the DCO and not any of the other positions where people are doing double duty. Greg has really worked hard, does a great job as DCO (...talks about cost sharing with Town of Dickinson). They reimburse us for the IRS mileage expense for the use of the DCO Town vehicle. They just gave him a glowing review at their reinstatement yesterday. I would hate to see someone get punished for working hard just because they think nepotism was involved. On top of that, when Greg took over as the full time Water Operator he did not get the same salary as the previous Water Operator. It is the only position in the Town where we have not given the person the same salary as the previous person.

Husar

*There are people in the Town that have more than one position
John Broughton 2 part time jobs; but neither one of those makes him a Dept. Head
Responsible for taking time to plan, look into the future, look for cost savings, do some preventative planning. The TOF has not done preventative work in almost a zillion years that we weren't forced to do for other reasons.*

Pray disagreed...Water Dept. has done a lot of preventative work. (If you are saying things that are incorrect I am going to correct you). There are people that are Department Heads that have other duties...

Husar: referred to 2012 again; has a lot more information

Holcomb

What we are going to do is bring that information to another meeting. We are not going to debate it here tonight.

Moss

In the two years as Councilman---Greg has done a commendable job; articulated things very well at meetings. Dual role does not feel 100% right, but put into perspective of small Town, etc., in small towns people take one hat off and put another hat on. Recommends discussing through a process, but process should be a full year. This issue will be looked at, scrutinized by this Board until about October. That will give the Town and Greg notice of what will happen in Jan. 2020.

Husar

I'm not saying that Greg doesn't do well as the Water Supervisor or DCO...but we don't need a coach that coaches every sport and does every job. There are enough jobs and people that would like to work in the Town of Fenton...sharing the responsibilities with others can give us a lot more bang for our buck.'

These appointments for the year (with the exception of Dog Control Officer, which is being held for one month) shall be adopted by a motion by Mr. Moss, seconded by Mr. Husar with a roll call vote. Motion carried.

ROLL CALL VOTE:

Councilman Mr. Gunster aye
Councilman Mr. Husar aye
Councilman Mr. Moss aye
Councilman Mr. Pray aye
Supervisor Mr. Holcomb aye

OFFICER APPOINTMENTS

The following Board Appointments for 2019 shall be made:

Tim Brown is hereby appointed to the Planning Board.

Maureen Singer is hereby reappointed to the Planning Board.

Tim Brown is hereby appointed Chair of the Planning Board.

Dale Gregory is hereby reappointed to the Zoning Board of Appeals and as Chair.

Donnariis Taubar is hereby appointed to the Zoning Board of Appeals to fill position vacated by Tim Brown.

Karen Goodman and Mike Grasso are hereby reappointed to Conservation Advisory Committee.

David Hamlin is hereby appointed to the Board of Assessment Review.

These appointments for the year shall be adopted by a motion by Mr. Pray, seconded by Mr. Moss with a roll call vote. Motion carried.

ROLL CALL VOTE:

Councilman Mr. Gunster aye
Councilman Mr. Husar aye

Councilman Mr. Moss aye
Councilman Mr. Pray aye
Supervisor Mr. Holcomb aye

The Supervisor appoints **Tom Moss** as Deputy Supervisor for the year 2019.

The following Town of Fenton Administrative Committees shall be established and the Supervisor appoints the following Chairpersons:

Buildings & Grounds and ZoningTom Moss
Water & Sewer and Dog Control OfficerRick Pray
Highway and Building InspectorDavid Gunster
Justice Court, Assessor and EngineeringMike Husar
Conservation Advisory CommitteeMike Grasso
Historical Advisory CommitteeCheryl Mammano

REMUNERATION SCHEDULE

Town employees using their personal vehicle for Town business shall be reimbursed the maximum allowed by the IRS.

The Town Constable shall be paid \$13.71 per hour for court time and \$1,371.00 per year patrolling for parking violations.

The Town Justice Clerk shall be paid up to the maximum of \$15.00 per hour. The Deputy Town Clerk, the Assessor Clerk, and the Bldg. Inspector Clerk shall be paid up to a maximum of \$13.98 per hour. The Highway Department Clerk shall be paid a maximum of \$14.48 per hour. Any additional clerk appointments by the Town Clerk shall be paid a maximum of \$12 per hour.

The Assistant Bookkeeper shall be paid up to a maximum of \$16.80 per hour.

Town Hall Custodian shall be paid up to the maximum of \$12.38 per hour.

Planning Board Members shall be paid \$50.00 per meeting attended plus \$100.00 annual member fee. Chairman shall be paid \$75.00 per meeting plus \$300.00 chairman fee. The Planning Board can appoint a recording secretary who shall be paid \$50.00 per meeting attended. For the year 2019 the Town Board appoints **Melodie Bowersox** as Recording Secretary.

Zoning Board of Appeals Members shall be paid \$50.00 per meeting attended plus \$100.00 member fee. Chairman shall be paid \$75.00 per meeting plus \$100.00 chairman fee. The Town Board may appoint a recording secretary to be paid \$50.00 per meeting attended. For the year 2019, the Town Board appoints **Melodie Bowersox** as Recording Secretary.

Conservation Advisory Committee Members shall be paid \$50.00 per meeting attended plus \$100.00 member fee. Chairman shall be paid \$75.00 per meeting plus \$100.00 chairman fee. The Town Board may appoint a recording secretary to be paid \$50.00 per meeting attended. For the year 2019, the Town Board appoints **Sheryl Seymour** as Recording Secretary.

Members of the **Board of Assessment Review** shall be paid an annual sum of \$120.00. Training classes will be paid at regular meeting rates.

Compensation for the **Town of Fenton Highway Department** employees shall be established as follows:

Employee base pay20.80 per hour.
Deputy Highway Superintendent22.64 per hour.
Mechanical service pay2.25 per hour plus base.
Longevity pay for each year of service after 5 years0.03 per hour plus base.

Annual compensation for Town of Fenton **Elected and Appointed Officials** shall be as follows:

OFFICIAL	POSITION	SALARY
Gary Holcomb	Supervisor	20,000
Tom Moss	Councilman/Deputy Supv	10,000
Mike Husar	Councilman	8,000
Rick Pray	Councilman	8,000
David Gunster	Councilman	8,000
Melodie Bowersox	Town Clerk	36,478
Randy Ritter	Highway Superintendent	61,586
Greg Starley	Water/Sewer Operator	54,101
Susan Crosier	Admin/Finance	42,445
Mike Giovinazzo	Internal Auditor	4,310
Albert Millus	Town Attorney	41,000
	(Fee includes ZBA & Planning Board)	
Ambrose Madden	Town Justice	16,565
Richard Armstrong	Asst. Town Engineer	14,280
Cindy Mills	Assessor	20,465
	Dog Control Officer	10,426
John Broughton	Zoning Officer	11,695
John Broughton	Constable	1,371
Matthew Banks	Building Inspector	21,676

The above compensation schedule shall be adopted with a motion by Mr. Moss, seconded by Mr. Gunster with a roll call vote. **Motion carried.**

ROLL CALL VOTE:

Councilman Mr. Gunster aye
Councilman Mr. Husar aye
Councilman Mr. Moss aye
Councilman Mr. Pray aye
Supervisor Mr. Holcomb aye

Prior to the vote, the Town Board Members had a discussion regarding the current annual compensation of the Water/Sewer Supervisor vs. the annual compensation of the previous Water/Sewer Supervisor.

TOWN INVESTMENT POLICY

The Town of Fenton Supervisor is authorized to deposit and invest moneys that are not required for immediate expenditure, in accordance with General Municipal Law Section 11 and the Town of Fenton Investment Policy.

The Town of Fenton Board designates **The Manufacturers and Traders Trust Company, Key Bank, Chemung Canal Trust, and Tioga Bank** as the official Town depositories.

HIGHWAY DEPARTMENT PURCHASE POLICY

The Town of Fenton Highway Superintendent shall not spend more than \$10,000.00 in the aggregate for purchases of equipment and tools without prior permission from the Town Board. The Superintendent shall review, audit, and sign each purchase voucher which shall be submitted to the Town Board each month for review and audit.

OFFICIAL TOWN BOARD MEETINGS

Meetings of all Town of Fenton Boards and Committees will begin with the Pledge of Allegiance. Each regular Town of Fenton Board Meeting shall begin with the Pledge of Allegiance followed by Residents' Time. At this time, any Town resident may bring their business or ask questions of the Town officials, following the adopted Town of Fenton Meeting Rules. Following Residents' Time, the regular business portion of the meeting shall begin and audience participation will be restricted to solicited comments as requested by a member of the Town Board.

Any proposed legislation, motion, or resolution introduced may be held to the next regular Town Board meeting at the request of a Town Board member.

OFFICIAL TOWN NEWSPAPER

The Press and Sun Bulletin shall be designated as the official newspaper in which all official and legal notices shall be published unless otherwise changed by resolution of the Town Board.

The above policies shall be adopted with a motion by Mr. Pray, seconded by Mr. Moss with a roll call vote. **Motion carried.**

ROLL CALL VOTE:

Councilman Mr. Gunster aye
Councilman Mr. Husar aye
Councilman Mr. Moss aye
Councilman Mr. Pray aye
Supervisor Mr. Holcomb aye

RESIDENTS' TIME (7:44 PM)

Franklin Avenue Extension – Resident Bill Aswad said the Town did nothing to help his Sister when the bridge washed out on the Franklin Avenue Extension. His Sister and Nephew have spent a considerable amount of time speaking with the County and the Department of

Environmental Conservation (DEC), going up and down the creek on Franklin Avenue Extension to see what can be done to relieve the problem.

Residents' Time closed at 7:45 PM

SWEARING IN OF TIM BROWN AND DONNARIIS TAUBER

Tim Brown was sworn in as Planning Board Member and Donnariis Tauber was sworn in as Zoning Board of Appeals Member by Town Clerk Melodie Bowersox. Mr. Holcomb gave a brief overview of Donnariis' background and qualifications.

TOTAL BILLS – ABSTRACT 12, 2018 approved during the December 19th, 2018 meeting:

FUND	VOUCHER #s	AMOUNT
General	562 – 633	\$76,629.67
Highway	378 – 407	\$115,863.86
Hillcrest Water	263 – 280	\$22,146.13
Hillcrest Sewer	38 – 41	\$1,377.87
Porter Hollow Sewer	0	\$0.00
Port Crane Light District	25 – 26	\$1,101.60
Hillcrest Light District	25 – 26	\$2,456.84
Capital Projects	11	\$104,271.62
Trust & Agency	16	\$3,533.97
CDBG- Void Ck. Replacement	0	\$5,800.00

SUPERVISOR'S REPORT

- Mr. Holcomb said he has been working through the process of sorting things out since the Election. Time was spent filling some empty Board seats. Additionally, he has been working on bringing the Procurement Policy up to date with Mike Giovinazzo.

TOWN ATTORNEY'S REPORT

- Three Local Laws – Atty. Millus provided copies of the three Local Law drafts to the Board Members: #4 (to establish procedure for issuance of Special Use Permits), #5 (to create a new Restricted Commercial Zoning District) and #6 (to amend zoning map of the Town of Fenton). Laws #4 and #5 have a 239 Review with further recommendations from the County and the Planning Board comments. We are still

waiting for the 239 Review for Law #6. On the Agenda for this evening is the review of the County 239 Review and Planning Board comments for Laws #4 and #5.

- 1142 Chenango Street – The property is currently in foreclosure. The garage was torn down and the roof was replaced. The house will be painted and scraped in the Spring. The property is on the market and in the hands of a Realtor who is aware that the house cannot be occupied until all the zoning matters are cleared up.
- 14 Franklin Avenue – The property is currently in foreclosure. There is a Motion for Judgement of Foreclosure and Sale at the end of this month, and once that is granted the Town will request that the Bank clean up the property. Atty. Millus will follow up.
- Outdoor Wood Burning Furnace (OWBF) Fine Structure – The Public Hearing will be on January 16th.
- Outdoor Recreation Local Law – This is pending.
- JAMCAM Conveyance – The paperwork is ready for Mr. Holcomb's signature.
- Engineering Contract – The latest Draft was circulated to the Board today and can be approved this evening.
- 310 Ballyhack Road – Building Inspector Matt Banks has obtained two demolition estimates. Atty. Millus will be contacting the Owners in writing, providing the two demolition estimates and informing them that they have 30 days to demolish the structure. After 30 days, the Town will demolish the structure and go after the Owners for the money.

TOWN CLERK'S REPORT

- Monthly Report was read by Melodie Bowersox.
- Total Local Shares for December 2018 were \$ 2,235.00.
- Total Local Shares for 2018 were 35,300.21
- Beginning this month, the Town Clerk's Office will begin using the Electronic Death Record System (EDRS) for processing Death Certificates.
- Credit card payments will now be accepted in the Town Clerk's Office.
- Town and County Tax Collection has begun.

TOWN ENGINEER'S REPORT

- There were no new updates to report for the month of December.

COMMITTEE REPORTS

Building and Grounds – Mr. Moss reported the LED Lighting conversion is on hold until the new Procurement Policy is in place. Sergeant Nichols has taken over obtaining a yearly maintenance agreement for the generator. The current warranty ends in May, and the hope is a maintenance agreement can be agreed upon in the next month or two. The State is willing to pay for the Agreement as long as the Town pays for the fuel. Mr. Moss confirmed with Sergeant Nichols that the generator is being tested on a regular basis, and there have been a couple of instances where the generator has actually kicked on. The new vault door in the Crime Lab Evidence area is scheduled for replacement on January 19th. There are still some issues with the heater in the Entrance of the Crime Lab. Bryant Heating will be taking a look at that.

Zoning Enforcement – Report was read by Mr. Moss.

Water and Sewer – Report was read by Mr. Pray.

Dog Control – Report was read by Mr. Pray.

Building Inspector – Report was read by Mr. Gunster.

Highway and Solid Waste – Mr. Gunster reported the month of December activity included picking up the remaining leaves that were left on the street, snow removal, truck maintenance and an engine replacement that is in process for one of the main plow trucks. Some of the employees used up remaining vacation time during December. Christmas tree pickup began today.

Assessor – Mr. Husar said there is nothing new to report from the Assessor's Office.

Justice Court – Report was read by Mr. Husar. Mr. Husar noted the monthly report submitted by the Court was back to the report format the Board was accustomed to. Additionally, Judge Madden has found a Court Clerk who is in the process of giving a two week notice to her current Employer. She hopes to start mid-January.

Historical Advisory Committee (HAC) – There was no formal report for the HAC.

Conservation Advisory Committee (CAC) – There was no formal report from the CAC. Mr. Holcomb said he has had some conversations with the CAC and Planning Board Chair Tim Brown as to how the CAC can be better utilized. Mr. Holcomb said there are some very good people on the CAC and we are missing out by not including them more and getting their advice.

Mr. Pray made a motion to approve all Committee Reports as submitted, seconded by Mr. Moss. **Motion carried.**

VOTE: Ayes 5 Gunster, Holcomb, Husar, Moss, Pray
Nays 0

MINUTES

Mr. Pray made a motion to approve the Minutes from the November 26th, 2018 Special Meeting, the November 28th, 2018 Work Session and the December 5th, 2018 Town Board Meeting, seconded by Mr. Husar. **Motion carried.**

VOTE: Ayes 5 Gunster, Holcomb, Husar, Moss, Pray
Nays 0

OLD BUSINESS

- **Conveyance of JAMCAM** – Mr. Holcomb will be signing the conveyance after the meeting.
- **Approval of Engineering Contract** – **Mr. Pray made a motion to approve the Engineering Contract**, seconded by Mr. Husar. **Motion carried.**

ROLL CALL VOTE:

Councilman Mr. Gunster aye
Councilman Mr. Husar aye
Councilman Mr. Moss aye
Councilman Mr. Pray aye
Supervisor Mr. Holcomb aye

Prior to the vote, it was discussed amongst the Board Members and Atty. Millus as to who would be responsible for initiating the Contract and fee collection with the Applicant for the remainder of the Engineering work over the \$5,000 threshold. It was clarified that the Town would need to handle the Contract and fee collection since the Engineers work for the Town and not the Applicant. There was additional discussion on the process of informing applicants of the additional contract at the \$5,000 point.

- **Review 239 & Planning Board Comments – Special Use Permit** – Mr. Holcomb read the 239 Review comments from the County and the Planning Board for Local Law #4. The Town Board went through each comment and discussed the changes they will be making to the Local Law. Input was also received from the Planning Board Chairman Rick Armstrong.
- **Review 239 & Planning Board Comments – Restricted Commercial (RC) District Law** – Mr. Holcomb read the 239 Review comments from the County and the Planning Board for Local Law #5. The Town Board went through each comment and discussed the changes they will be making to the Local Law. Input was also received from the Planning Board Chairman Rick Armstrong.
- **Outdoor Recreation Status** – Mr. Moss asked for a status on the Outdoor Recreation Law. Atty. Millus said he needs to upgrade the Law from the last discussion and it will then need to be submitted to the Planning Board and for 239 Review. There will then be a Public Hearing, which will most likely be during the February Work Session.

NEW BUSINESS

- **Draft Procurement Policy Update** – Mr. Holcomb gave an overview of the changes suggested in the Procurement Policy Draft. Atty. Millus will see if a Public Hearing is necessary. A Resolution may just need to be adopted with no Public Hearing requirement.
- **Special Work Session January 16th** – Mr. Holcomb said the Special Work Session on January 16th will be at 6 PM for the closing of Abstract 13. The Public Hearing for the Outdoor Wood Burning Furnace (OWBF) Fine Schedule will also be at that meeting.
- **Set Date to Reconvene Public Hearing on Special Use Permit (SUP) and Restricted Commercial (RC)** – Atty. Millus suggested the Public Hearings for Local Law #4 (SUP) and Local Law #5 (RC) be held at the February Town Board Meeting. He will take care of the Public Notice.

At 8:59 PM, the meeting was adjourned.

Melodie A. Bowersox, Town Clerk/ss